

Out-of-State Tuition Waiver Flowchart

- Requirements**
- Be admitted to a degree seeking program.
 - Enroll in 6 or 9 graduate hours.
 - Maintain a minimum 3.0 GPA.
 - Be in good academic standing.
 - Be offered and have accepted a GRA or GTA position by the 12th class day of a long semester, or 4th day of a short semester.

- Each Semester**
- Download, complete, and scan the Teaching/Research Assistant Waiver Form: http://gradcollege.tamucc.edu/contact_us/assets/forms_page_other_tab/GradAssistExemption.pdf
 - Section II must be signed by Dean or Program Chair
 - Sign and scan a Notice of Appointment (NOA), which will be prepared by your employing area.
 - Enroll in the proper number of SCH for the semester for which waiver is being requested.
 - Go to this link in order to submit the application: https://gradcollege.tamucc.edu/forms/TA_RA_waiver_request.php

CGS will review and confirm enrollment, GPA, employment, and good standing.

Requirements Met?

Yes

No

CGS sends information to Business Office & notifies student.

No Employment

Minimum GPA not met

No enrollment or not admitted into a degree seeking program

Bad Academic Standing

- Tuition adjustments will be posted.
- Adjustments will appear after tuition calculations.

CGS will contact student and inform department designee.