

Graduate Assistant Hiring Process

College Verifies:

- Graduate enrollment requirement met: 6 graduate hours (S&E and CGS require 9 graduate hours)
- GPA requirement met: must be greater or equal to 3.0

College decision to hire student as Graduate Assistant.

College creates offer letter.

College/Department submits EPA.

Resident?

Yes

No Action Required.

No

Student initiates TA/RA out-of-state tuition waiver process.

***Note: Waiver is required only if scholarship waiver is not awarded.**

Department provides assistantship out-of-state tuition waiver [form](#) to student.