I. Call to Order and Attendance: Dr. Seidel called the meeting to order at 1:04 p.m. Attendance is reflected above.

II. Approval of Minutes from August 23, 2018 meeting: Professor Katz moved to approve minutes of August 23, 2018 meeting; the motion was seconded by Dr. Hemmer. The motion passed unanimously with no abstentions.

III. Reports and Updates
   A. Graduate Council Chair Update: Dr. Seidel announced that the representatives to the UCC will be Dr. Seidel and Dr. Bruun; however, he noted that there may be reassignment if UCC meeting times conflict with their class schedules
   B. CGS Update:
      i. Dr. McCabe requested feedback from the council regarding the mid-term grade policy mark-up. Discussion was held and a variety of perspectives was offered. The differing needs and requirements of various colleges and programs was noted, as was the lack of a single requirement that crosses colleges and programs.
      ii. Dr. Oliver asked members to remind colleagues that Graduate Faculty Applications must go through departments and colleges before CGS can move them forward to the Graduate Council. In recent weeks, forms have been submitted by students on behalf of a needed committee member rather than the form originating with the department. Dr. Oliver informed council members that this created delays rather than speeding up the process.
      iii. Dr. McCabe reported on the State of the University luncheon and the focus on inviting the community to be involved with the University. She also noted that students were part of the presentation.
   C. Committee Reports
      i. Curriculum Committee: No report
      ii. Rules and Procedures:
a. Professor Katz brought the Bylaws amendment, which had been posted for member review. He noted that there were no comments or objectives listed and moved that the Bylaws changes be approved. Three friendly amendments were offered: to update the language under ex-officio members to read Dean of Libraries, to remove #3 in Article V, and to review the entire document for use of capitalization vs lowercase words. All friendly amendments were accepted by Professor Katz. The Graduate Council voted unanimously to accept all changes to the bylaws as amended by the friendly amendments noted herein.

There was additional discussion about other items that should be considered in the bylaws at the next review.

b. Professor Katz provided a report on Graduate Faculty applications. On behalf of the Rules and Procedures Committee, Professor Katz recommended that 29 applications be approved for graduate status. The motion carried unanimously. Professor Katz then led discussion about five (5) applicants whose applications were less clear cut. Following discussion, Professor Katz moved that individuals be approved; the motion was seconded by Dr. Bird and passed with 8 yes, 2 no, and 2 abstentions. Professor Katz moved that two additional applications be approved. The motion was seconded. The motion carried with 7 yes, 5 abstentions. Professor Katz moved that one additional application be approved; the motion was seconded. The motion passed with 9 yes votes and 1 abstention.

Professor Katz also noted a high number of adjunct faculty being used by the Department of Counseling and Educational Psychology. Dr. Oliver explained that increased enrollment and a failed search contributed to the need for additional adjuncts this year and that a new search is already underway. Both the Dean of COEHD and the Dean of CGS are aware of the situation.

D. Liaison Reports
   i. ITDEC: No report
   ii. Faculty Senate: No report
   iii. Library: Dr. Catherine Rudowsky provided an update regarding MakerSpace and informed members that it will be located where the old quiet and media room was. She provided information about kinds of equipment and space available and indicated that classes have reached out to schedule time in the space. Dr. Rudowsky reiterated previous invitations to reach out to her if there is a desire to utilize the space or ideas about how to partner with the library in terms of the space.
   iv. International Education Committee: No report

IV. Unfinished Business: Dr. Oliver, following up on comments by members of the Rules and Procedures Committee, indicated that she will contact colleges for more information any time the committee assesses that there is insufficient information to make a determination. She also indicated that she will begin checking for complete and up-to-date CVs prior to the committee’s consideration.

Some additional discussion followed regarding the role of the Graduate Council regarding tasks such as addressing graduate faculty status, centered in part on the role of ensuring standards vs. ensuring the processes are both in place and followed. In addition, council members expressed concern
about the fact that applications are coming in with inaccurate, incomplete, or dated information, which delays approval. Dr. Oliver will ask that Dr. McCaleb take this concern to the Dean’s Council.

V. New Business: None

VI. Matters Arising: The next meeting is on October 11th. Meetings will be scheduled once a month on the 2nd Tuesday.

VII. Adjournment: A motion to adjourn was made. The meeting was adjourned at 2:22 p.m.

TENTATIVE FUTURE MEETING DATES
Fall 2018: 10/11, 11/8, 12/13
Spring 2019: 1/11, 2/14, [*March meeting to be set] 4/11, 5/9