I. Welcome and Introductions
Dr. Naehr welcomed the Council members to the new academic year and briefly explained the role of the Associate Graduate Dean on Graduate Council. Introductions of all members followed.

II. Approval of Minutes from May 12 Meeting
Minutes from May 12 were discussed after agenda item VI. Dr. Etheridge moved to approve the minutes as submitted. Dr. Keys seconded. Minutes were approved unanimously.

III. Selection of a Council Chair
Dr. Gurney nominated Dr. Etheridge as Graduate Council Chair for AY 2017. No other nominations were put forward. Dr. Etheridge was appointed Chair by acclamation.

IV. Subcommittee Assignments
Dr. Naehr suggested that each College will decide on one representative to the Rules and Procedures subcommittee and two representatives to the Curriculum Subcommittee. Council members will decide on subcommittee assignments by September 08.

A. Selection of Subcommittee Chairs
This item was tabled pending subcommittee assignments.

V. Sharing of Expectations

A. Graduate Catalog Review – Timeline
Dr. Naehr reminded the Council of the upcoming graduate catalog review and presented the graduate catalog review timeline as established by Academic Affairs. Council members voiced concern with regard to the time (five days) allocated to Faculty Senate for catalog review.

B. New Programs
Dr. Naehr presented a handout listing potential new graduate programs coming up for review. For now, new programs include five fast-track programs from CSE and an MS in Athletic Training from COEHD.
C. Graduate Faculty Applications

Dr. Naehr stated that most pending applications are for new faculty, which do not have to be reviewed by Graduate Council. CGS will forward applications for T/TT faculty as they are received.

VI. Reports and Updates

A. Graduate Council Chair – Dr. Etheridge

No updates.

B. CGS Updates – Dr. JoAnn Canales

i. CGS Overview, Strategic Plan

Dr. Canales provided an overview of CGS, stating the reasons for the creation of a Graduate Studies Office/College of Graduate Studies after the 2000/2001 SACSCOC review. At the time, there were numerous deficiencies at TAMUCC with regard to oversight of graduate education. Creation of a Graduate Studies Office/College of Graduate Studies addressed most SACSCOC recommendations. Dr. Canales also discussed CGS’s strategic plan and the upcoming changes to recruitment and admissions. A copy of her presentation will be sent to all Council Members.

Dr. Valadez asked what CGS will do for graduate student recruitment. Dr. Canales replied that recruitment has been moved to the Office of Recruitment and Admissions.

Dr. Valadez also asked what CGS does for students who have been admitted, but did not enroll. Dr. Canales stated that CGS would follow up with these students via email and phone, but that this function will now also be taken over by the Office of Recruitment and Admissions.

Dr. Baldwin asked about the relationship between Graduate Council and Faculty Senate as approving/reviewing bodies. Dr. Canales explained that Graduate Council does not report to Faculty Senate, but that the council typically reviews all items pertinent to graduate education before they go to Faculty Senate.

Dr. Etheridge asked who decided to move graduate recruitment and admissions to the Office of Recruitment and Admissions and Spaniol asked how this will impact CGS staff and budgets. Dr. Canales stated that this was a decision the Provost made and the impact on CGS will be significant.

Finally, Dr. Canales highlighted some of the Council’s achievements during AY 2016, including addressing the issue of workload reassignment for graduate program coordinators across colleges and expressing concern with regard to the proposed catalog review process, which led to a temporary hold in implementation of a university committee responsible for catalog review.

ii. Events

1. Faculty Forums
   Will be held on a Friday in October (TBD)

2. College Meetings with CGS
   Will be held over a two-week period between October 10 and 21.

TENTATIVE FUTURE MEETING DATES:
2016: 09/08, 09/22, 10/13, 10/27, 11/10, 12/08
2017: 01/12, 01/26, 02/09, 02/23, 03/09, 03/23, 04/13, 04/27, 05/11
3. Graduate Appreciation Week, April 04–08
4. September 23: Campus visit by ProQuest Representative
   Visit will take place during the ATGS meeting.
5. GROW, 3MT Competition – Dr. Steve Seidel
   Dr. Seidel gave a brief overview over the Graduate Research and
   Opportunities Workspace (GROW) and announced this years 3MT
   competition, which will be held on November 3rd.

C. Committee Reports
   i. Curriculum – no report
   ii. Rules and Procedures – no report

D. Liaison Reports
   i. ITDEC – Dr. Spaniol agreed to serve as the Graduate Council liaison to ITDEC
   ii. Faculty Senate – Dr. Corinne Valadez
   Faculty Senate had its organizational meeting last week. Senators expressed
   concern about the University’s preparation for campus carry, which went
   into effect on August 01. Concealed carry can be restricted during certain
   events – a waiver must be requested for such events.
   Dr. Piker is now the University’s ombuds person.
   iii. Library – Dr. Catherine Rudowsky
   The Hector Garcia collection is now off campus and is being digitized. An
   online exhibit of parts of the collection will take place in December.
   Library study rooms have been remodeled. There are now six 1-2-person
   rooms and two larger rooms that accommodate up to eight persons. All
   rooms are equipped with computers and are currently available on a first-
   come, first served basis.
   Edward Warga was hired as the new scholarly communications librarian.
   Dr. Rudowsky confirmed that the library will no longer accept theses for
   binding as students now submit their theses electronically.
   The new book scanners are a success with the students.
   iv. Other?

VII. Matters Arising

The meeting adjourned at 02:10 pm.