I. Approval of Minutes from February 11 Meeting

Dr. Sherrye Garret moved to approve the minutes as submitted; Dr. Monica Hernandez seconded. Minutes were approved with three abstentions.

II. Reports and Updates

A. Graduate Council Chair – Dr. Anita Reed

The MARB program has requested that the Rules and Procedures subcommittee review the abstract guidelines of the Masters Handbook that was approved in January. Dr. Naehr will send the handbook to the subcommittee.

B. CGS Updates – Dr. JoAnn Canales

MARB student Avery Scherer presented at 3MT event during the CSGS meeting. Although she did not win, her presentation received high scores from the judges. A competition for Master’s students will take place in April, and contestants will be working with Don Luna.

Fall orientation will take place on the Tuesday before the first day of class (August 23); online evaluations for the orientation will be new; students will be videotaped answering questions such as “Why did you choose TAMU-CC and the degree program you are in?” Video will be posted in various places.

New proposed catalog process – Dr. Sanford was unable to attend this meeting. Dr. David Gurney suggested to re-invite her to one of the future GC meetings.

TA evaluations are not consistently performed by all programs.

Handout was provided listing SACSCOC standards for graduate programs. Brief discussion ensued.

Question:

Dr. Richard Smith: Have the requirements for combined five-year bachelors/masters programs been clarified?

Dr. JoAnn Canales: programs must have at least 150 SCH. Still unclear how many hours can be double-counted. Financial aid is also a major issue.

C. Committee Reports

i. Curriculum – Dr. Charles Etheridge

1. Action item: Approval of MBA catalog section and ACCT 5317

   Curriculum subcommittee recommended approval of ACCT 5317 and addition of Accounting concentration to MBA degree.

   TENTATIVE FUTURE MEETING DATES:
   2016: 03/10, 03/24, 04/14, 04/28, 05/12
Dr. Mollick voiced concern that these changes were not discussed with COB faculty. Other MBA concentrations had been requested by program faculty, but were not considered for catalog.
Dr. Reed stated that changes had been approved by the COB Curriculum Management Committee.
Dr. Mollick commented that COB faculty are not informed about major program changes and named the executive MBA as an example.
Subcommittee recommendation did not carry (1 against, 8 abstentions).
Dr. Etheridge recommended approval of ACCT 5317. Course was approved unanimously.
Curriculum subcommittee discussed whether there was reason to believe that COB process had not been followed. Consensus was that there was no reason to do so.
Subcommittee recommended approval of Accounting concentration. Council voted to approve addition of Accounting concentration by a vote of 7 for, 1 against, and 2 abstentions.
2. Action item: Three-year UG degree programs – Bologna agreement
Subcommittee recommended that CGS should follow the Bologna process for evaluating three-year bachelor degrees and the TAMU process for countries that are not part of the Bologna agreement. Degrees not included in either process should be evaluated on a case by case basis. Council voted unanimously in favor of the recommendation.

ii. Rules and Procedures – Dr. Sherrye Garrett
No pending items.

D. Liaison Reports

i. ITDEC – Dr. Richard Smith
At the last ITDEC meeting, COE reported on online education in the College of Education. No other significant information to report.

ii. Faculty Senate – Dr. Corinne Valadez
Faculty senate met and approved online KINE and READ programs.
COE courses that only needed minor revisions were approved. Senate did not approve courses that had to be resubmitted for reconsideration. Main issues with syllabi were the same as noted by Graduate Council.
Dr. Keys asked when colleges are informed that revisions are necessary. Dr. Naehr explained the process and stated that colleges are not informed of needed revisions before catalog goes to Faculty Senate – this is how the process was designed. Several Council members voiced concern about the effectiveness of this process and reiterated that much work is being duplicated by the various reviewing bodies.
Dr. Naehr stated that the lack of adherence to deadlines is also a major problem.

iii. Library – Dr. Catherine Rudowsky
Group study spaces are being reconfigured to create more different-sized rooms. Currently all rooms are for 4 people; there will be 6 one-person rooms.
Library committee is being resurrected - consists of library director and one representative from each college; committee will meet March.28.
There will be an event on April 13 to celebrate Hector P. Garcia’s Medal of Freedom and the release of his daughter’s book.
RFP has been issued to make the Hector P. Garcia collection better accessible online.

III. Unfinished Business
   A. Graduate program coordinator workload reassignment – Dr. Sherrye Garret
      Rules and Procedures subcommittee will draft a statement for Dean Canales to forward to the Provost asking for more equitable workload reassignment for graduate program coordinators.
   B. Proposed catalog review process
      Dr. Etheridge reiterated the request to re-invite Dr. Sanford to discuss the proposed catalog review process. Dr. Reed will issue the invitation.

IV. New Business
   None

V. Matters Arising
   Dr. Canales thanked Dr. Etheridge for hosting the Professional Writing workshop.

Meeting adjourned at 02:57 p.m.