Graduate Council Meeting Minutes


Council Members Absent: Jack Cassidy, Jim Lee, Harvey Knull, Marvarene Oliver, Anita Reed, Carey Rote, Robert Smith.

Council Ex-Officio Present: Sarah Sutton, Sherrye Garrett

Agenda

Meeting was called to order at 2:10 p.m. and Suzanne Beltz recognized Mark Hartlaub who will be completing the 2010 spring term for Sam Hill who has a class schedule conflict.

I. Approval of Minutes from 1.28.10

Motion: To approve the minutes as presented

Moved: - Scott Sherman  Second – Hongyu Guo  Unanimous approval

II. Committee Reports

A. Graduate Faculty – Eve Layman recommended, and Grad Council unanimously approved 11 individuals as adjunct Graduate faculty in CONHS

1. Prue-Owners, Kathy (Ph.D) [ 2 YEARS]
2. Christy, Kimbera(MSN)
3. Gaudette, Lauren (MSN)
4. Gondran, Sue(MSN)
5. Kostoff, Heather (MSN)
6. Rappaport, Bethany (MSN)
7. Rivera, Esmeralda (MSN)
8. Sample, Janice (MNS)
9. Schmidt, Rhonda (MSN)
10. Smith, Leslie (MSN)
11. Thornberry, Amy (MSN)

[ ALL 1 YEAR ]

1 individual as Adjunct Graduate Faculty and 2 individuals as Special appointments in S&T
1. Embree, Mark (2 Yrs)
2. DeMers, Michael (2 yrs)
3. Smith, Dru

B. Curriculum Committee – Cristina Kirklighter recommended 2 math courses for approval and noted that the math department was to be commended for following through on the subcommittee’s recommendations for revisions. Unanimous approval

MATH 5337 Theory and Applications of Partial Differential Equations
MATH 5343 Mathematical Theory of Statistics

C. New Directions – JoAnn Canales shared two documents originating in the Graduate Office related to the subcommittee’s request for a process for approving certificate programs. The process will be vetted through the appropriate channels and the documents were shared for discussion purposes only to recommend suggestions prior to the “routing” process.

Recommendations/questions include:
- What about certificate programs from Outreach? Do they follow a similar process?
- What about the implementation steps, e.g. routing to registrar’s office so they know to add certificate accomplishments on transcript
- What is the role of the Graduate Dean? Previous program requests have involved discussions with the Graduate Dean prior to beginning the process of approvals?
Need a flow chart with definitions of what constitutes “significant departure”.
A procedure manual would be helpful.
A notation on the hardcopy that this document will be online with links to forms and clarifications of terms.

III. Responsible Conduct in Research and Creative Activity – JoAnn Canales shared the memo that was sent out by Dr. Knull noting the changes from NIH and NSF regarding Responsible Conduct in Research Training requirement. She added that he would probably be asking representatives from various entities to help shape the nature and extent of the training at TAMUCC. Sarah Sutton and Eve Layman both expressed an interest in representing Graduate Council on that committee.

IV. Matters Arising

SACS – JoAnn Canales shared that the SACS exit meeting had gone well and TAMUCC was found compliant in all areas although there would be expectations that we follow-up on the recommendations, e.g., assessment/outcomes. Mark Hartlaub added that there had been a concern with the administrative support for the QEP, as well.

Dr. Knull’s position – Graduate Council expressed an interest in meeting with representatives from the search firm. Five members offered to meet with the representatives. JoAnn Canales said she would follow up with Paul Meyer.

V. Adjournment – Scott Sherman recommended adjournment at 3 p.m.